



BurnBright Advisory

burnbrightadvisory.com

Mini Workshop

Change Capacity Assessment

Resource Sheet

Key resources, frameworks, and tools

Date	14 June 2026
Workshop	Mini Workshop Series
Prepared By	BurnBright Advisory
Classification	Confidential



Key Framework Summary

This sheet summarises the core Change Capacity Assessment framework and provides practical tools for immediate application.

The Core Principle

Change Capacity Assessment is not a one-time event or a personality trait — it is a dynamic, developable leadership capability that is built through deliberate practice, structured reflection, and continuous learning.

The Change Capacity Assessment Development Model

Stage	What It Involves
Awareness	Understanding your current Change Capacity Assessment capability honestly — strengths, gaps, and the impact on your leadership.
Assessment	Using the BurnBright diagnostic to generate an evidence-based baseline score across all relevant dimensions.
Development	Building capability through deliberate practice, AI coaching, structured reflection, and peer learning.
Accountability	Using the Action Plan, Reflection Journal, and manager conversations to maintain consistent progress.
Integration	Embedding Change Capacity Assessment practices into your daily leadership routine until they become automatic.
Mastery	Modelling Change Capacity Assessment for others, mentoring, and building it as a team and organisational capability.



Quick-Reference Tools

Daily Habit Checklist

- + Complete a 5-minute Change Capacity Assessment reflection (use your Reflection Journal)
- + Use one AI prompt from your Prompt Pack
- + Notice one moment where Change Capacity Assessment influenced your leadership decisions
- + Acknowledge one area where Change Capacity Assessment needs deliberate attention today

Weekly Review Questions

- . Where did Change Capacity Assessment show up most strongly in my leadership this week?
- . Where did I fall short of my own Change Capacity Assessment standard?
- . What will I do differently next week?
- . Am I on track with my Action Plan commitments?

Monthly Assessment

Dimension	Month 1	Month 3
Consistency of practice	___/10	___/10
Impact on team	___/10	___/10
Impact on decisions	___/10	___/10
Personal sustainability	___/10	___/10
Confidence in this area	___/10	___/10



Recommended Resources

Resource	How to Use It
BurnBright AI Coach	Visit burnbrightadvisory.com for personalised AI coaching aligned to your Change Capacity Assessment development.
Reflection Journal	Complete one entry per week. Review your previous entry before starting each new one.
AI Prompt Pack	Use one prompt per day or one per week — consistency matters more than frequency.
Action Plan	Review weekly. Mark completed actions. Update your 60 and 90-day targets as you learn more.
BurnBright Diagnostics	Reassess your Change Capacity Assessment capability score every 90 days to track genuine progress.
Leadership Academy	Access the full BurnBright learning library at burnbrightadvisory.com/academy .

Continue Your Change Capacity Assessment Development

burnbrightadvisory.com

AI coaching · Diagnostics · Learning Academy · Community · Enterprise Dashboards